

Residential Line Extension Guide

1 HOW DO I APPLY FOR A NEW RESIDENTIAL SERVICE?

To become a member, apply online or contact Trico's New Service Team at (520)744-2944 ext. 2731 or constructionapplications@trico.coop to start the application process.

2 HOW LONG DOES THE DESIGN PROCESS TAKE?

It typically takes 6-8 weeks to complete the final design package with construction depending on project scope and Easement Requirements.

3 HOW MUCH WILL MY LINE EXTENSION COST?

A ballpark estimate can be requested prior to application submittal. After application, actual costs will be determined during the design phase. See the following link for allowances given to residential services.www.trico.coop/construction-services/line-extension-policies/

4 ARE THERE ANY DEPOSITS OR FEES REQUIRED?

A billing deposit or letter of credit will be required prior to scheduling facility installation. A non-refundable \$100 new service establishment fee will be included on your first monthly bill.

5 WHAT ARE THE MEMBER CONSTRUCTION RESPONSIBILITIES?

- All trenching and conduit procurement/installation.
- Installation of Trico provided equipment, basements and ground rods.
- Procurement and installation of meter panel/pedestal.
- Obtaining easements, if required.
- Obtaining permit and scheduling inspections with Authority Having Jurisdiction (AHJ).
- Notifying AZ811 before digging.



TRICO
AN ENERGY COOPERATIVE

POWERED WITH PURPOSE

1. Project Initiation

(1-2 weeks)

2. Design

(4-6 weeks)

3. Compliance, Contracts & Responsibilities

(1-2 weeks)

4. Civil Construction

(Varies by project)

5. Trico Construction

(1-2 weeks)

1

MEMBER

Individual Service

Please provide:

- Site plan (PDF and/or AutoCAD format).
- Electrical drawings
- Legal Description of property (clearly mark property corners).
- Permit information.

2

TRICO

Trico work order number established. Project assigned to Trico designer.

Notification email sent to Member (Designer assigned).

3

TRICO

Schedule meeting to review project scope.

- Review Member and Trico responsibilities.
- Determine nearest power availability.

4

MEMBER

Design deposit.

- 10% of estimated cost on larger line extensions.
- Trico designer to determine.

1

TRICO

Designer field staking.

- Mark trench path and/or new pole locations.
- Stake new equipment locations.
- Determine easement requirements.
- Ensure property corners are marked.

2

TRICO

Designer to complete preliminary design, specification package and send to Member.

3

MEMBER

- Review line extension design, trench route, conduit requirements, equipment locations, etc.
- Verify meter panel and construction specifications adhere to Trico's Electric Service Requirements.

1

TRICO

Provide cost agreement and invoice for Trico material and labor to developer, if applicable. Depending on scope, some line extensions will be covered by line extension policy allowances.

2

TRICO

Send easement legal description and exhibit to Member, if applicable.

3

MEMBER

Sign and return cost agreement to Trico. Remit invoice payment for construction, if applicable.

Submit billing deposit or provide letter of credit.

If Easements are required, sign and return to Trico.

4

TRICO

Review final design and construction documents. Quality control check performed.

5

TRICO

Work order is released to Trico's construction department.

Notification email sent to Member (Ready to schedule).

1

MEMBER

Schedule preconstruction meeting.

2

TRICO

Trico designer attends preconstruction meeting, if scheduled.

- Trico inspection available as needed with 48-hour notice.

3

TRICO

Excavation for new poles and anchors if required.

4

MEMBER

Begin civil work:

- New trench, conduit, ground rod and basement installation.
- Final grade established.
- Meter panel/pedestal installed.
- Pickup material and equipment at Trico.
- Compaction and backfill of new trench, after Trico inspection.

1

MEMBER

Maintain clear work site at all equipment and cable pulling locations.

2

TRICO

Trico inspection provides final project approval to schedule new facility installation.

3

TRICO

Install cable and equipment. Energize service.



Welcome to Trico as a new Member!
Please contact us if you have any questions.

CALL TRICO AT (520) 744-2944

New Services ext. 2731 | Subdivisions ext. 2732 | Easements ext. 2733

Construction Scheduling ext. 2730 | Material Pickup ext. 1301

LINE EXTENSION POLICY

www.trico.coop/construction-services/line-extension-policies/

REQUIREMENTS

www.trico.coop/construction-services/requirements/

POWER AVAILABILITY

www.trico.coop/construction-services/power-availability/